



**HELM**  
W A T C H E S

**SERVICE ORDER**

**Instructions:**

1. Remove the strap or bracelet from your watch before shipping.
2. Pack the watch head in a well padded and secure package. Do not send the original gift box.
3. Fill out this form completely and include it with your watch, along with a photocopy or scan of your Warranty card (if your watch is still under warranty).
4. Use a shipping method that provides tracking and insurance and ship to:

**HELM Watches Service Center**  
**7245-B Industrial Park Blvd.**  
**Mentor, OH 44060**  
**USA**

5. If the required service or repair is not covered by warranty, we will contact you with a repair estimate.
6. Upon completion of the service or repair, we will contact you regarding return shipping costs, if applicable.
7. Questions? Contact us at support@helmwatches.com.

**Customer Information:**

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Street Address:** \_\_\_\_\_

**City / State / Zip Code:** \_\_\_\_\_

**Country:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Watch Information:**

**Model:** \_\_\_\_\_

**Serial Number:** \_\_\_\_\_

**Description of Issue:**

**Internal Use Only Below This Line**

**Code:** WH LS RS OB WB LB SB WC CA

**Date Received:** \_\_\_\_\_

**Date Completed:** \_\_\_\_\_

**Notes:**